



The Collegiate Trust
Exceptional Education for All

Dear Families,

Waterfield staff have been busy making preparation for SAFE EMERGENCY Care for the children of 'Key Workers'. In this letter you will receive details of the Emergency Provision for children still attending school and an update on how we will remain in regular contact with the school community to monitor the welfare of all our children.

Please be aware our Emergency Care is supervisory and current advice is:

IF CHILDREN CAN BE AT HOME WITH ONE PARENT/CARER THEY SHOULD BE AT HOME. PLEASE DO NOT SEND CHILDREN TO SCHOOL UNLESS YOU HAVE TO, THE SAFEST PLACE FOR CHILDREN CURRENTLY IS AT HOME.

Attendance at school is now considered a last resort and should only be during KEY WORKERS' working hours when there is no one at home to care for the children.

Emergency Provision Guidance – KEY WORKERS & IDENTIFIED FAMILIES ONLY – From 24th March

**SCHOOL HOURS – Registration by 9:00am (Open from 8:00am in emergency for you)
Pick up by 3:15pm (for later pick up see below)**

There is **no** Breakfast Club or Energy Kidz After School Club.

Registration for children is by 9:00am although we are offering a flexible drop off from 8:00am – IF YOU NEED TO BE AT WORK EARLY, if not please just arrive around normal time.

Registration will take place in the Hall – please be aware Registration will take longer than usual and will be staggered. Parents will need to confirm contact details, daily pick up times and give any estimation of when their child/children will be attending later in the week. Admittance to the hall will be staggered and you will be required to queue outside to observe social distancing (even in the event of mildly bad weather so please bring an umbrella).

Parents will be encouraged to pick up children as soon as shifts have finished. Pick-ups before usual school closing time will be made through the Office.

School pick-up will be 3:15pm via the Hall. In the event that later hours are required, this will be discussed at registration and will depend on staffing levels – we will of course try to accommodate pick- up till 5pm where possible for extenuating Key Worker circumstances.

ALL children will be catered for with a HOT School provided Meal from Chartwells. There is no need to bring Packed Lunch as this makes our logistics easier, however you may wish to bring a mid- morning snack. Please provide a NAMED clean water bottle (these must be taken home and washed thoroughly each day).

Children should not bring a PE kit or other bulky bags to school.

Waterfield Primary School

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There will be spare 'Home Learning Packs' at School – children will be completing this work whilst at Waterfield so there is no need to bring this to school. Please be aware there is NO provision for usual lessons.

If your child will be absent from school and is expected please inform the school Office in the usual way: 01293548014. Planned absences can be discussed at the Hall Registration Table. Continue to follow advice regarding 'Isolation' for COVID-19 – No child should be sent to school if a family member or they themselves display symptoms for 14 days.

As guidance grows and we evaluate numbers we may later be asking for letters and other documentation to confirm Key Worker Status and shift pattern. Places at school are extremely limited and, ideally, we would like as FEW children as possible to be on School Premises at this time.

Home School Provision – MOST OF OUR FAMILIES NOT attending School

The vast majority of children will be remaining safely at home. This is the best place for all children and we thank you for your flexibility in this. Please remember to keep following advice particularly with regard social distancing and keeping healthy.

You have already been provided with a 'Home Learning Pack' and have a plethora of wonderful online resources that can help you. We will be setting the children various tasks and lessons on MyMaths and Purple Mash in due course.

More details of provision for after Easter Holidays will come later– we are currently awaiting confirmation of length of school closure before issuing more resources.

ALL FAMILIES not in school (during Term Time) should expect a phone call from school checking to see you are all safe and well. This call will occur on Friday 27th March and 3rd April. This phone call will likely be from your class teacher and will be very brief just checking on the welfare of the children. All key information will come via letter and Ping – the teachers will not have information regarding school re-opening and will not be updating you on Government advice regarding Covid-19. This is not a call about progress or attainment and is just about school checking in on your family's welfare and to check the children are keeping well and keeping busy. Please be mindful of this and try to keep this telephone call succinct.

We will as ever keep you all updated as guidance changes. We would like to send a heartfelt thanks for the number of kind messages that have flooded school thanking the team for their hard work and their resolve in continuing to put themselves in a working setting on the 'Frontline'. As ever our values of Kindness, Respect and Hard work continue to be paramount at this time.

Thank you once again for your support and for keeping us all safe in this time of difficulty and uncertainty.

Kind regards,

Dr Harry Hope
Principal